



This policy is linked to and derived from the overarching curriculum policy. This policy has been reviewed by the SLT to ensure it does not undermine British Values of Democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.

PARK SCHOOL

ADMISSIONS POLICY

ACADEMIC YEAR 2023- 2024



PARK SCHOOL

The education provided at Park School caters for pupils aged between 7 and 18 with Social, Emotional and Mental Health difficulties. (SEMH) The pupils may also have other learning difficulties. Education is provided in a structured and supportive environment and is planned to meet both the academic and pastoral needs of the pupils at each stage of their schooling.

Park School accepts admissions directly from the four Children's' Homes based in Oxfordshire.

The Homes are as follows:

'The Bartons' situated in Middle Barton

'Park Farm House' situated in North Aston

'Steps' situated in Southcombe (adjacent to the Park School)

'Weaveley' situated in Tackley, Kidlington

When a young person is referred to one of the Oxfordshire homes and Park School is deemed as an appropriate education resource, there is a three-way process of assessing suitability.

The residential team, education team and the clinical lead all consider the referral paperwork to understand the needs of the young person, as well as matching to other young people currently in placement or in school. It is imperative to consider the impact of any potential new placement on other young people as well as considering the training needs and capabilities of the staff team.

Further information is often requested from the Local Authority to fully determine these above considerations.

Park School will also consider direct referrals from the Local Authority (usually Oxfordshire, Warwickshire and Gloucestershire) for a number of appropriate day placements. The education team (typically the Head Teacher, Deputy Head Teacher and SENCO) and the Clinical Lead will consider the relevant paperwork to determine if a young person's needs can be met and that they are a good match to Park School.

Date First Issued: December 2015

Reviewed Sept16/Sept17/ Sept18/Sept19/Sept20/Sept21/Oct22/Sept23

Next Review Date: September 2024



The Education Team will then continue to liaise with personnel in the appropriate agencies to decide if this is a potentially suitable placement and will often visit the student in situ as part of this referral process (current school attended).

If the referral is deemed appropriate then formal procedures will take place by the Head Teacher with the Local Authority (usually representatives of the SEN department) offering a school placement.

This policy will be reviewed annually

LINKED POLICIES

▪ Equal Opportunities Policy	▪ Safeguarding and Child Protection
▪ Attendance Policy	▪ Disability Discrimination Policy
▪ Community Cohesion Policy	