



This policy is linked to and derived from the overarching curriculum policy. This policy has been reviewed by the SMT to ensure it does not undermine British Values of Democracy, the rule of law, individual liberty and mutual respect and tolerance of those with different faiths and beliefs.

PARK SCHOOL

ADMISSIONS POLICY

ACADEMIC YEAR 2020- 2021

Date First Issued: December 2015
Reviewed September 2016

Reviewed September 2017/ September 2018/September 2019/
September 2020
Next Review Date: September 2021



PARK SCHOOL

Park School accepts admissions directly from the five Children's' Homes based in Oxfordshire.

The Homes are as follows:

'The Bartons' situated in Middle Barton

'Oathill Lodge' situated near Enstone

'Park Farm House' situated in North Aston

'Steps' situated in Southcombe (adjacent to the Park School)

'Weaveley' situated in Tackley, Kidlington

When a young person is referred to one of the Oxfordshire homes and Park School is deemed as an appropriate education resource, there is a three way process of assessing suitability.

The residential team, education team and the clinical lead all consider the referral paperwork to understand the needs of the young person, as well as matching to other young people currently in placement or in school. It is imperative to consider the impact of any potential new placement on other young people as well as considering the training needs and capabilities of the staff team.

Further information is often requested from the Local Authority to fully determine these above considerations.

Park School will also consider direct referrals from the Local Authority (usually Oxfordshire, Warwickshire and Gloucestershire) for a number of appropriate day placements. The education team (typically the Head Teacher, Deputy Head Teacher and SENCO) and the Clinical Lead will consider the relevant paperwork to determine if a young person's needs can be met and that they are a good match to Park School.

The Education Team will then continue to liaise with personnel in the appropriate agencies to decide if this is a potentially suitable placement and will often visit the pupil in situ as part of this referral process (current school attended).

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If the referral is deemed appropriate then formal procedures will take place by the Head Teacher with the Local Authority (usually representatives of the SEN department) offering a school placement.

This policy will be reviewed annually

LINKED POLICIES

▪ Equal Opportunities Policy	▪ Safeguarding and Child Protection
▪ Attendance Policy	▪ Disability Discrimination Policy
▪ Community Cohesion Policy	

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